

# ARIZONA DEPARTMENT OF VETERANS' SERVICE ARIZONA VETERANS' MEMORIAL CEMETERY



## **PROTOCOL FOR INTERMENT**

1. Families are asked to arrive at the veterans' cemetery at the designated staging area 30 minutes prior to the scheduled committal service. At that time cemetery staff will finalize any paper work, gather additional information for the service and answer any last minute questions.
2. Committal services should last no longer than 20 minutes. This is NOT the appropriate place for a full funeral service. If you need more than 20 minutes, please discuss other options with your funeral director. We are happy to provide our facilities for an Interment service but not for full funerals.
3. Services should begin and end on time. Scheduling is based on a 20 minute service.
4. Allow 10 minutes for full military honors (flag folding, taps and a gun salute), 5 minutes for flag folding and taps only.
5. Cemetery personnel will stay with the casket at the close of the service until it is removed for burial.
6. Caskets will not be removed for burial until all family and friends have left the committal area. Family is welcome back after 4:00 PM to visit gravesite.
7. All burials take place immediately following the service.
8. Graveside services are not allowed. No unauthorized persons will be allowed in gravesite area during burials.
9. Cemetery personnel or a designated person will transport cremains from the committal shelter to the columbaria.
10. Cemetery personnel will be present at all services. They will close the niche at the conclusion of inurnments.
11. Headstones and markers are ordered the same day as the burial. This can take up to 60 days to arrive and to be installed. Feel free to call the respective cemetery for verification of headstone and marker installation.