

**Arizona Military Family Relief Fund Post 9/11 Advisory Committee Meeting**

Arizona Department of Veterans' Service  
3839 N. 3<sup>rd</sup> Street, Ste 209, Phoenix, Arizona 85012  
February 18, 2020 – 2:00 p.m.

**Committee Members Present**

Randy Meyer (Chairman)  
Stanley Zeitz (Vice Chairman)  
Anthony Irby  
Raphael Ahmed  
Carol Culbertson  
Thomas Troxell  
Paul Clark  
Jimmy Cortez

**ADVS Staff Present**

Monica DeLaRosa, ADVS/MFRF  
Jimmy Cortez, ADVS/MFRF

**Committee Members Absent**

Kathy Pearce  
John Aldecoa  
Martin Badegian  
Nicole Baker, ADVS Designee

Benjamin Norris, Assistant Arizona Attorney General

**CALL TO ORDER and APPROVAL OF MINUTES**

Chairman Randy Meyer called the meeting to order at 2:00 p.m. and called for motion to approve the draft minutes of the public meeting held on January 21, 2020. Anthony Irby moved to approve the draft minutes from last month, Stanley Zeitz seconded the motion, and the motion carried unanimously.

**DISCLOSURE STATEMENT**

Chairman Randy Meyer read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

**EXECUTIVE SESSION**

Chairman Randy Meyer moved the meeting to executive session at 2:02 p.m. to discuss Military Family Relief Fund (MFRF) applications in meeting packet part one that are according to ARS 41-608.04. E., confidential. Executive Session is allowable under ARS 41-608.04.E.

**APPLICATION RECOMMENDATIONS**

Chairman Randy Meyer returned the meeting to public session at 2:15 p.m. to vote on applications in meeting packet part one.

1. **2017-01 J** Thomas Troxell moved to recommend the application be approved for move in cost only. Anthony Irby seconded the motion and the motion carried unanimously.
2. **2019-12 H TIP** Anthony Irby moved to recommend the application be approved as requested for bridge housing. Carol Culbertson seconded the motion and the motion carried unanimously.

3. **2017-11 M** Stanley Zeitz moved to recommend the application be approved as requested with two months' of rent. The Committee recommends applicant be notified of the Transition in Place (TIP) program. Follow up with applicant regarding Fiduciary. Carol Culbertson seconded the motion, and the motion carried unanimously.
4. **2016-08 D** Anthony Irby moved to recommend the application be approved as requested for the past due vehicle payment. Thomas Troxell seconded the motion, and the motion carried unanimously.
5. **2019-12 K TIP** Raphael Ahmed moved to recommend the application be approved as requested for bridged housing. Thomas Troxell seconded the motion, and the motion carried unanimously.
6. **2019-12 G TIP** Anthony Irby moved to recommend the application be approved as requested for bridge housing. Carol Culbertson seconded the motion, and the motion carried unanimously.
7. **2017-05 B** Anthony Irby moved to recommend the application be approved for the four of the mortgage and 3 months of the remaining requests The committee recommend applying for unemployment and workforce. Carol Culbertson seconded the motion, and the motion carried unanimously.

### **EXECUTIVE SESSION**

Chairman Randy Meyer moved the meeting to executive session at 2:21 p.m. to discuss MFRF applications in meeting packet part two that are according to ARS 41-608.04. E., confidential. Executive Session is allowable under ARS 41-608.04. E.

### **APPLICATION RECOMMENDATIONS**

Chairman Randy Meyer returned the meeting to public session at 3:17 p.m. to vote on applications in meeting packet part two.

8. **2020-02 A TIP** Stanley Zeitz moved to recommend the application be approved as requested for the remaining funds for the Transition in place (TIP) program. Thomas Troxell seconded the motion, and the motion carried unanimously.
9. **2020-02 B TIP** Anthony Irby moved to recommend the application be approved as requested for the remaining funds for the Transition in place (TIP) program and bridge housing. Carol Culbertson seconded the motion, and the motion carried unanimously.
10. **2016-10 K** Raphael Ahmed moved to recommend application be approved as requested for vehicle payments and vehicle insurance. Anthony Irby seconded the motion and the motion carried unanimously.
11. **2016-07 I** Paul Clark moved the application to denied, as the applicant failed to provide certificate of occupancy. Indicating that the home is livable and within code. The committee recommend applicant to resubmit an application for a contracted mobile home. Anthony Irby seconded the motion and the motion carried unanimously.
12. **2020-02 E** Stanley Zeitz moved to recommend the application be approved for three months' rent, phone and vehicle insurance. Committee recommends applicant to submit medical bills to VA billing for the bills to be paid or reimbursement. If applicant receives a letter of reject, Committee recommends to reapply for MFRF with proof. Carol Culbertson seconded the motion and the motion carried unanimously.
13. **203-03 B** Stanley Zeitz moved to recommend the application be approved as requested for two months of requests. The Committee recommend applicant to attend financial counseling. Carol Culbertson seconded the motion and the motion carried unanimously.

- 14. 2018-03 A** Anthony Irby moved to recommend the application be approved two months' rent with partial payment of the third month. Applicant has reached the \$20,000 MFRF cap for financial assistance. Stanley Zeitz seconded the motion and the motion carried unanimously.
- 15. 2019-09 A** Stanley Zeitz moved to recommend application be approved for one month of rent and an additional three months of rent contingent of submitting a VA claim within 30 days. Carol Culbertson seconded the motion and the motion carried unanimously.
- 16. 2012-07 L** Anthony Irby moved to recommend the application be approved as requested excluding vehicle insurance only up to \$190.88. Carol Culbertson seconded the motion and the motion carried unanimously.
- 17. 2019-10 A** Carol Culbertson moved to recommend the application be approved as requested for furniture purchase. Thomas Troxell seconded the motion, and the motion carried unanimously.
- 18. 2019-12 C** Raphael Ahmed moved to recommend application be approved as requested for the furniture purchase contingent of filing a claim within 30 days. Thomas Troxell seconded the motion, and the motion carried unanimously.
- 19. 2019-05 K** Raphael Ahmed moved to recommend application be approved as requested for two months of vehicle payments and electric. Anthony Irby seconded the motion and the motion carried unanimously.
- 20. 2014-11 D** Raphael Ahmed moved to recommend application be approved as requested of two months' of rent. The Committee recommend applicant to attend financial counseling. Thomas Troxell seconded the motion, and the motion carried unanimously.
- 21. 2015-07 E** Stanley Zeitz moved to recommend application be approved for internet, vehicle payments, phone, electric and two months' rent and utility bill contingent of submitting supporting documents. Approved as request excluding rent and water bill. Thomas Troxell seconded the motion, and the motion carried unanimously.

## **MARKETING REPORTS**

### **CALL TO PUBLIC**

No members of the public were present.

### **ADJOURNMENT and NEXT ADVISORY COMMITTEE MEETING**

Randy Meyer moved to adjourn the Advisory Committee meeting at 3:45 p.m. The next Advisory Committee meeting date is tentatively scheduled for Tuesday, March 17<sup>th</sup>, 2020 at ADVS.