



**STATE OF ARIZONA**  
 ARIZONA DEPARTMENT OF VETERANS' SERVICES  
 OFFICE OF THE DIRECTOR  
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**DOUGLAS A. DUCEY**  
 GOVERNOR

**WANDA A. WRIGHT**  
 DIRECTOR

**MEETING NOTICE OF THE ARIZONA VETERANS' SERVICE ADVISORY COMMISSION**

Pursuant to A.R.S. §38-431.02 notice is hereby given to the members of the Arizona Veterans' Service Advisory Commission (AVSAC), the Arizona Department of Veterans' Services (ADVS), and to the general public that there will be a General Commission meeting on **Friday, December 9, 2022, at 1:30 p.m.** This meeting will be hybrid. In person location: Arizona Department of Veterans' Services, 3839 N. 3<sup>rd</sup> Street, Suite 201 -Buffalo Soldier Conference room, Phoenix, AZ 85012. Virtually via Google Meets: <https://meet.google.com/nzq-sgpw-hpk>; (US) +1 470-735-3571; PIN: 917 752 256#.

The Commission may elect to hold an Executive Session at any time during the meeting to discuss or consult with legal counsel for advice on matters listed on this agenda pursuant to A.R.S. §38-431.03 (A)(3). Public comment may be taken.

**Agenda**

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| <b>Call to Order and Roll Call</b>  | Kathy Gallowitz, Chair                 |
| <b>Pledge of Allegiance</b>   |  |
| <b>Review and Approval of Commission Minutes of the Last Meeting</b>                    | Commissioners                          |
| <b>New Member Introductions and Orientation</b>   | Wanda Wright, Director                 |
| <b>Agency Announcements and Updates</b>   |  |
| ▶ Director's Department Update  | Wanda Wright, Director                 |
| ▶ Legislative Update  | Jessica Roza, Legislative Liaison      |
| <b>Old Business</b>   |  |
| ▶ New Commissioner Onboarding Checklist & Letter- Review & Vote                         | Kathy Gallowitz, Chair                 |
| <b>New Business</b>   |  |
| ▶ Nominations for Vice Chair ( <i>Votes will take place at the next AVSAC meeting</i> ) | Kathy Gallowitz, Chair                 |
| ▶ AVSAC Meeting Frequency- Discuss & Vote   | Kathy Gallowitz, Chair                 |
| ▶ AVSAC Outreach Pamphlet (Draft) – Review & Edits                                      | Kathy Gallowitz, Chair                 |
| ▶ Brainstorm Topics for Annual Letter to the Governor                                   | Kathy Gallowitz, Chair                 |
| <b>Outreach Activities for Commission</b>   | Commissioners                          |
| <b>For the Good of the Order</b>  |  |
| ▶ Commissioner Term Status Report   | Lupita Santellano, Executive Assistant |
| ▶ Open Floor  | Commissioners                          |

**Adjournment**

In accordance with Title II of the Americans with Disabilities Act (ADA), the Arizona Veterans' Service Advisory Commission does not discriminate on the basis of disability in conducting its meetings/hearings. Individuals with a disability may request reasonable accommodation by contacting the Arizona Department of Veterans' Services at 602.255.3373 to make known their needs as soon as possible so that there will be sufficient time to provide the accommodation. A copy of this agenda and meeting materials may be found online at [www.azdvs.gov](http://www.azdvs.gov).