

Arizona Military Family Relief Fund Advisory Committee Meeting

Director's Conference Room
3839 North 3rd Street, Suite 209, Phoenix, AZ 85012
July 15th 2014 – 2:00 p.m.

Committee Members Present

Randy Meyer (Chairman)
Carol Culbertson
Thomas Troxell
George Cushing
Kathy Pearce*
Martin Badegian*
Robert Barnes, ADVS Deputy Director/Designee

Committee Members Absent

Larry Struck
John Aldecoa
Stanley Zeitz
Paul Clark

** Participated in the meeting by teleconference*

MFRF Committee Staff

Michelle Sullivan, ADVS/MFRF

Assistant Arizona Attorney General - Invited

CALL TO ORDER and APPROVAL OF MINUTES

Chairman Randy Meyer called the meeting to order at 2:06 p.m. George Cushing moved to approve the draft minutes of the public meeting held on June 23th 2014. Thomas Troxell seconded and the motion carried unanimously.

DISCLOSURE STATEMENT

Chairman Meyer read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

EXECUTIVE SESSION

Chairman Meyer moved the meeting to executive session at 2:27 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

APPLICATION RECOMMENDATIONS

Chairman Meyer returned the meeting to public session at 3:32 p.m. to vote on applications.

1. **2013-July H** George Cushing moved to recommend application be approved for one months assistance with rent. Thomas Troxell seconded the motion and the motion carried unanimously.
2. **2013-December F** Randy Meyer stated applicant needs to reduce costs and consider financial and credit counseling. Kathy Pearce states there is no insurance coverage on the vehicles applicant requested assistance for. Carol Culbertson move to recommend application be

approved for two months assistance with electric only and Kathy Pearce seconded the motion, and the motion carried unanimously.

3. **2013-June D** George Cushing moved to recommend application is approved for three months' rent, utilities, and auto insurance assistance only. Thomas Troxell seconded the motion, and the motion carried unanimously. Committee has requested applicant attain financial and credit counseling and provide documentation of actions to improve financial stability.
4. **2014-June G** George Cushing moved to recommend application be approved as submitted for up to \$10,000.00 for participation in the Transition in Place program that provides six month housing assistance and supportive services. Carol Culbertson seconded the motion, and the motion carried by unanimously. Randy Meyer stated the applicant approved contingent upon receipt of VA documents showing applicant approved for TIP
5. **2014-July A** Kathy Pearce moved to recommend application be approved based on applicant receiving pension monies and spouse's recent gain of employment for one months' assistance with rent and electric only. Martin Badegian seconded the motion, and the motion carried unanimously.
6. **2014-July B** Thomas Troxell moved to recommend application be approved as submitted for up to \$10,000.00 for participation in the Transition in Place program that provides six month housing assistance and supportive services. Kathy Pearce seconded the motion, and the motion carried by unanimously.
7. **2014-July C** Thomas Troxell moved to recommend application be tabled due to lack of documentation and explanation on income differential. George Cushing seconded the motion and the motion carried unanimously. Randy Meyer requested applicant provide documentation to emergency committee for approval as the requested amount is under the \$3,000 emergency limit, the applicant has not previously received a grant from the emergency committee and it will expedite the assistance, if approved.
8. **2014-July D** Thomas Troxell moved to recommend the application be approved as submitted for up to \$10,000.00 for participation in the Transition in Place program that provides six month housing assistance and supportive services. George Cushing seconded the motion and the motion carried unanimously.
9. **2014-July E** George Cushing moved to recommend the application be tabled and requested further documentation from applicants VA case manager and more information on veterans current situation. Thomas Troxell seconded the motion and the motion carried unanimously.
10. **2014-July G** Randy Meyer moved to the recommend application be tabled and requested further documentation on income and past and present bills showing the increase in his mother's bills is due to gain of dependents. George Cushing seconded the motion and the motion carried unanimously.
11. **2014-July H** Thomas Troxell moved to recommend application be approved as submitted for up to \$10,000.00 for participation in the Transition in Place program that provides six month housing assistance and supportive services. Carol Culbertson seconded the motion, and the motion carried by unanimously. Randy Meyer stated the applicant approved contingent upon receipt of VA documents showing applicant approved for TIP.

12. MARKETING REPORTS

Vendetta Art Studios-Phoenix, LLC, Mrs. Heidi Chapp from Vendetta Art Studios was present, requesting approval of a patriotic calendar, of which the sales proceeds will be donated to Military

Family Relief Fund. Discussed were options of a cover for the calendar, Heidi will submit photo proofs based on discussion at meeting and email.

CALL TO PUBLIC

ADJOURNMENT and NEXT ADVISORY COMMITTEE MEETING

Thomas Troxell moved to adjourn the Advisory Committee meeting. George Cushing seconded the motion and the motion carried unanimously meeting adjourned at 3:51 pm.

The next Advisory Committee meeting is scheduled for Tuesday, August 19th 2014 at 2:00 p.m. in the Director's Conference Room.