

Arizona Military Family Relief Fund Advisory Committee Meeting

Director's Conference Room
3839 North 3rd Street, Suite 209, Phoenix, AZ 85012
August 20, 2013 – 2:00 p.m.

Committee Members Present

Paul Clark, Vice Chairman
Carol Culbertson
George Cushing*
Paul McKenney*
Larry Struck*
Thomas Troxell*
Stanley Zeitz

Committee Members Absent

Robert Barnes, ADVS Deputy Director/Designee
Randy Meyer, Chairman
John Aldecoa
Martin Badegian
Larry Brown
Kathy Pearce

** Participated in the meeting by teleconference*

MFRF Committee Staff

Travis Schulte, ADVS/MFRF

Assistant Arizona Attorney General - Invited

CALL TO ORDER and APPROVAL OF MINUTES

Vice Chairman Clark called the meeting to order at 2:21 p.m. Stanley Zeitz moved to approve the draft minutes of the public meeting held on July 16, 2013. Carol Culbertson seconded and the motion carried unanimously.

DISCLOSURE STATEMENT

Vice Chairman Clark read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

EXECUTIVE SESSION

Vice Chairman Clark moved the meeting to executive session at 2:22 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

APPLICATION RECOMMENDATIONS

Vice Chairman Clark returned the meeting to public session at 2:54 p.m. to vote on applications:

1. 2010E **October A** – George Cushing moved to recommend the application be denied as submitted as the applicant failed to provide the additional information requested when his application was tabled at the July meeting. Carol Culbertson seconded the motion, and the motion carried unanimously.
2. 2013 **May E** – Stanley Zeitz moved to recommend the application be approved for \$809.16 for past due auto payment that was submitted, but not for any housing assistance as his request for housing

assistance was vague and undocumented. Carol Culbertson seconded the motion, and the motion carried unanimously.

3. 2013 **June F** – Stanley Zeitz moved to recommend the application be approved as submitted for \$2,536.54 for two months' rent, electricity and renters insurance. George Cushing seconded the motion, and the motion carried unanimously.
4. 2013 **July A** – George Cushing moved to recommend the application be denied as submitted as the additional information requested when his application was tabled at the July meeting has not been provided. Carol Culbertson seconded the motion, and the motion carried unanimously.
5. 2013 **August A** – George Cushing moved to recommend the application be approved for \$1,887.07 for one month's rent, electricity, water, natural gas, auto insurance and auto payment, but not gasoline or front tires for the automobiles. Stanley Zeitz seconded the motion. Per discussion, the reason for not approving the request for gasoline was that no receipts for purchases were submitted, and the recommended assistance will cover the applicant's largest expenses and allow applicant to purchase the two sets of front tires if needed. Per vote, the motion carried unanimously.
6. 2013 **August B** – Carol Culbertson moved to recommend the application be approved for \$7,086.22 for assistance for two months' plus applicable past due mortgage, Alaska USA auto payment, Navy Federal auto payment, electricity, and cell phone, and one month's assistance with water and auto insurance. Per discussion, this assistance will bring the applicant's total lifetime award to \$9,991.52, just under the \$10,000 limit. Any award exceeding the \$10,000 limit would require 2/3 majority approval by the Committee, which would exceed the authority of the current quorum. The proposed award should provide enough time for either the veteran or spouse to secure employment. Stanley Zeitz seconded the motion, and the motion carried unanimously.

UPDATED MFRF BYLAWS, MEMBER STATEMENT, FAQs AND APPLICATION

Vice Chairman Clark tabled the vote for the updated MFRF Bylaws, Member Statement, FAQs and Application to the next Advisory Committee meeting to allow greater participation and discussion.

MARKETING REPORTS

Travis Schulte attended a meeting with the veterans' liaisons for Arizona's Congressional delegation on Monday; they were updated on MFRF and provided informational cards for their offices.

MFRF information was distributed at the Arizona Military/Veteran Women's Health and Knowledge Fair at the Phoenix and Southern Arizona VA Medical Centers on Saturday.

CALL TO PUBLIC

No public attendance.

ADJOURNMENT and NEXT ADVISORY COMMITTEE MEETING

Carol Culbertson moved to adjourn the Advisory Committee meeting. Thomas Troxell seconded the motion and the meeting adjourned at 3:02 pm.

The next Advisory Committee meeting will be Tuesday, September 17 at 2:00 p.m. in the Director's Conference Room.