

## Arizona Military Family Relief Fund Advisory Committee Meeting

Director's Conference Room  
3839 North 3<sup>rd</sup> Street, Suite 209, Phoenix, AZ 85012  
December 18, 2012 – 2:00 p.m.

### Committee Members Present

Paul Clark, Vice Chairman  
Martin Badegian\*  
Larry Brown\*  
Carol Culbertson  
George Cushing  
Larry Struck\*  
Thomas Troxell\*  
Stanley Zeitz

### Committee Members Absent

Robert Barnes, ADVS Deputy Director  
John Aldecoa  
Randy Meyer, Chairman  
Kathy Pearce

*\* Participated in the meeting by teleconference*

### MFRF Committee Staff

Travis Schulte, ADVS/MFRF

Assistant Arizona Attorney General - Invited

## CALL TO ORDER and APPROVAL OF MINUTES

Vice Chairman Clark called the meeting to order at 2:06 p.m. George Cushing moved to approve the draft minutes of the public meeting held on November 20, 2012 as printed. Larry Brown seconded and the motion carried unanimously.

## DISCLOSURE STATEMENT

Vice Chairman Clark read the Advisory Committee's Disclosure Policy. Advisory Committee members must disclose their knowledge of an applicant to the Advisory Committee during the consideration process. Knowledge of an applicant that benefits all members of the Advisory Committee during the consideration process does not create a conflict of interest. If an Advisory Committee member has knowledge of an applicant and has a vested interest in the outcome of the Committee's findings or seeks to benefit or gain from a vote on a particular application, he/she is required to recuse his or herself from consideration of that applicant as it creates a conflict of interest.

## EXECUTIVE SESSION

Vice Chairman Clark moved the meeting to executive session at 2:08 p.m. to discuss MFRF applications that are, according to ARS 41-608.04.E., confidential. Executive Session is allowable under ARS 41-608.04.E.

## APPLICATION RECOMMENDATIONS

Vice Chairman Clark returned the meeting to public session at 3:07 p.m. to vote on applications:

1. 2010E **December B** – George Cushing moved to recommend application be denied due to the application being incomplete. The application was missing a valid signature and page 3 of the application. Per discussion, Stanley Zeitz asked if the Committee would consider tabling the application until the next meeting. Vice Chairman Clark stated that denial was the feeling of the Committee as the application was also requesting a total lifetime award over \$10,000, which would require a 2/3 majority vote and there was not enough support among present Committee members to support approval. Larry Brown seconded the motion and the motion carried unanimously.

2. 2012 **April F** – Stanley Zeitz moved to recommend application be approved for four months of mortgage, electricity, cell phone and water. Vice Chairman Clark clarified that the proposed motion would exceed a lifetime amount of \$10,000 requiring 2/3 majority approval, and there were not enough Committee members present to meet that requirement. Vice Chairman Clark stated the Committee could approve mortgage for four months or mortgage and utilities for three months. Stanley Zeitz moved to recommend approval of \$3,456.24 for mortgage payment for four months which would cover the applicant's average monthly deficit. George Cushing seconded the motion, and the motion carried with six ayes to two nays. Vice Chairman Clark stated that this award will be paid directly to the mortgage company and will bring the applicant up to the \$10,000 limit.
3. 2012 **June M** – George Cushing moved to recommend application be approved as submitted for \$2,285.92 for two months rent, electricity, cell phone, auto insurance and health insurance, payable on a monthly basis upon confirmation of need. Thomas Troxell seconded the motion. Per discussion, Larry Struck inquired about the relationship of two individuals from whom the applicant received money. Those two individuals were cited as relatives/friends previously. Carol Culbertson questioned if the Committee had recommended approval of auto insurance or health insurance in the past, and the Committee confirmed that it had and those two items were eligible per award criteria. Per vote, the motion carried unanimously.
4. 2012 **August Q** – Stanley Zeitz moved to recommend application be approved as submitted for \$1,986.72 for two months mortgage, gas and water, payable on a monthly basis upon confirmation of need. George Cushing seconded the motion, and the motion carried unanimously.
5. 2012 **September A** – George Cushing moved to recommend application be approved as submitted for \$2,150.00 for two months rent, auto payment and water. Stanley Zeitz seconded the motion. Per discussion, Carol Culbertson inquired if the Committee was comfortable paying the auto payment and was sure the applicant couldn't cover the auto loan payment himself. Vice Chairman Clark responded he was comfortable paying the auto loan based on the application. Per vote, the motion carried unanimously.
6. 2012 **November E** – Vice Chairman Clark reminded the Committee that during executive session the Committee established the issue was to help the service member on his hardship in California, of which the Committee had no documentation that would be required to help the service member with his hardship due to the additional costs in California, including service member's Leave and Earnings Statement. Carol Culbertson moved to recommend application be tabled until receipt of amended application that shows the financial need in California as well as his Leave and Earnings Statement, which would verify income and any per diem received. George Cushing seconded the motion. Per discussion, Stanley Zeitz requested the applicant include a statement or copy of the budget from the financial counselor that the service member intends to meet with to show how the service member plans to address their financial situation and how they are progressing. Per vote, the motion carried seven ayes to one nay.
7. 2012 **November I** – Stanley Zeitz moved to recommend application be approved as submitted for \$3,760.00 for five months rents and electricity, payable on a monthly basis upon confirmation of need. George Cushing seconded the motion, and the motion carried unanimously.
8. 2012 **December B** – Larry Brown moved to recommend application be tabled until receipt of applicant's DD214 to prove eligibility. George Cushing seconded the motion. Per discussion, the DD214 is needed to verify eligibility and upon receipt the application can be submitted to the Emergency Subcommittee to address immediate needs. Per vote, the motion carried unanimously.

## **MARKETING REPORTS**

Travis Schulte reported that MFRF donations were approximately \$7,000 short of the tax credit limit, and expected the limited to be reached on 19 December.

## **CALL TO PUBLIC**

No public attendance.

## **ADJOURNMENT and NEXT ADVISORY COMMITTEE MEETING**

George Cushing moved to adjourn the Advisory Committee meeting. Larry Brown seconded the motion and the meeting adjourned at 3:27 pm.

The next Advisory Committee meeting will be Tuesday, January 15 at 2:00 p.m. in the Director's Conference Room.